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7 October 1977

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MEMORANDUM FOR: Acting Deputy Director for Administration
FROM : [REDACTED]
Acting Director of Personnel
SUBJECT : Office of Personnel Report --
Week Ending 7 October 1977

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1. (U) University of Michigan - Minority Career Day: Placement officials at the University of Michigan have again invited us to return to the Ann Arbor campus on 7 and 8 November to participate in their minority career day event. We have had good results in past years at this event. It is unique in the sense that it permits exposure to about 1,000 minority students at the graduate and undergraduate degree levels. Career day coordinator, Mr. James Patterson, reports that graduate enrollment of minority students at this major campus continues to grow. Many students from such southern colleges as Fisk, Hampton and Atlanta Center (Clark, Morehouse, Morris Brown and Spellman colleges) go on to Michigan for their advanced degrees. Approximately 150 employers are expected to attend this career day.

2. (U/AIUO) Recruiting in Puerto Rico: In a telephone conversation with Mrs. Emma Mendez, Co-op Coordinator at the University of Puerto Rico at Mayaguez, recruitment officials agreed to a combined visit in late January 1978. At that time we plan to interview engineers for regular employment, and the Coordinator for Special Programs will interview engineers for our Student Trainee Program. Since last year's visit to Puerto Rico, two candidates have entered on duty. One electrical engineer joined the Office of Logistics and one intelligence officer joined the Domestic Collection Division of DDO.

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3. (U/AIUO) Retirement Activity: These figures show total retirement activity for the period 10 August through 31 December 1977. The figures in the clear show totals.

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The figures in parenthesis represent persons who have opted for options of discontinued service or "involuntary" retirement; the figures in parenthesis are included in the total figure. Thus, of 134 persons to go by 31 December, 41 are going under the "liberal" options.

	<u>Civil Service</u>	<u>CIARDS</u>	<u>Total</u>
Retired	27 (16)	35 (14)	62 (30)
Signed to go	23 (8)	40 (1)	63 (9)
Not signed but appear definite	5 (2)	4 (0)	9 (2)

4. (C) Possible Campus Demonstration: [REDACTED]

our [REDACTED] recruiter, will visit the campus of the University of Texas at Arlington on October 7 for scheduled applicant interviews. [REDACTED]

theless, [REDACTED] is planning to keep his appointments because, even if the demonstration materializes, it will probably be a relatively minor affair. If it does become disruptive, he will, of course, depart the campus and contact the applicants at a later date.

5. (U/AIUO) Suggestion Box: One suggestion was received this week. It was directed to the Director of Central Intelligence. A total of 33 suggestions has been received in Suggestion Boxes since the program began on 15 June 1977.

6. (U/AIUO) Longshoremen's Strike: The Longshoremen's strike continues against the container steamship lines on the East and Gulf Coasts, with no settlement in sight. As of 6 October, the Longshoremen have not struck against the conventional break bulk carriers; however, according to the U.S. Dispatch Agent in Baltimore, there is a distinct possibility that they will also act against them. The Federal

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Mediation and Conciliation Service has scheduled a meeting for 6 October 1977 in an effort to get negotiations started. At this point there are two lots of household effects and one POV belonging to Agency employees which the Dispatch Agent was unable to get removed from the pier prior to the strike deadline.

7. (C) Length of Service Certificates: Over [REDACTED] 25X9
Length of Service Certificates have been mailed to appropriate offices throughout the Agency for presentation to the recipients. Administrative Officers have also been advised that a supply of the 30th Annual Awards Ceremony Programs will be available for those who want a copy. The Office of Personnel plans to present Length of Service Certificates to its sub-group careerists at the October Personnel Officers' Meeting.

8. (U) Blood Donors: Blood Donor Day was held on 4 October. A total of 169 units was donated -- 13 less than the October 1976 date.

9. (U) Benefit Plan Brochure: The 1978 Association Benefit Plan brochure has been forwarded to the Office of Logistics for printing.

10. (S) Rehired Annuitants: See attached report.

COMING EVENTS:

1. (U) The monthly Personnel Officers' Meeting will be held at 10:30 a.m. on 12 October 1977 in the Headquarters' Auditorium.

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2. (U) [REDACTED] Chief, Special Activities Staff, will speak at the Clerical Training Session at 10:00 am on 13 October, Room GA-13, Headquarters. Approximately 60 clerical employees are scheduled to attend.

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6 October 1977

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES
FOR THE AGENCY (3-7 October 1977) (U/AIUO)

1. (S) The following rehired civilian annuitant cases were approved for extension by the Acting Deputy Director for Administration:

DDA

- Independent Contractor, Office of Training, one-year extension.
- Independent Contractor, Office of Security, extended through 30 November 1977.

DDO

- Independent Contractor, Information Services Staff, one-year extension.
- Independent Contractor, Information Services Staff, one-year extension.

DDI

- Independent Contractor, ORPA, extended through 17 February 1978.

2. (S) The following rehired civilian annuitant case was terminated:

DDO

- Independent Contractor, SE Division, terminated 5 October 1977.

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